

Online Calendar Company Programme

Open a website (on Google/Safari etc.), log in to Outlook or your Google account and go to calendar view. Then follow these 4 steps to subscribe to our Company Programme calendar. This way the calendar will be updated automatically.

Step 1:
Select „Add calendar“

Step 2:
Select „Subscribe from the web“

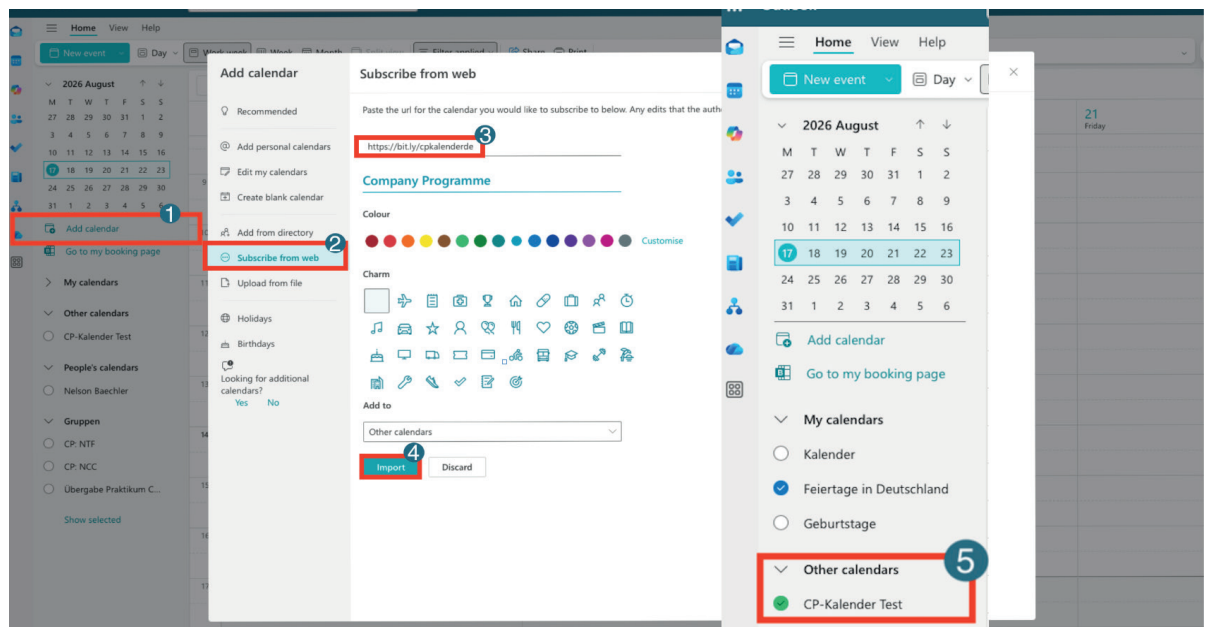
Step 3:
Insert the CP calendar link and select „Import/add calendar“

Link calendar **English:** <https://bit.ly/cpkalenderen>

Step 4:
The calendar is now correctly implemented and visible in the browser and in the app.

If you have problems setting up the calendar, you can always contact us at info@yes.swiss or 043 321 83 72. We are happy to help you.

Outlook Calendar



Google Calendar

The screenshot shows the Google Calendar interface with four numbered steps indicating how to add a calendar from a URL:

1. Click the '+' icon next to 'Other calendars' in the left sidebar.
2. Select 'From URL' from the dropdown menu.
3. Enter the URL of the calendar in the 'From URL' field: <https://outlook.office365.com/owa/calendar/d86192>.
4. Click the 'Add calendar' button.

The 'Settings' panel on the right shows the 'General' tab with the 'Add calendar' button highlighted.

Apple Calendar

The screenshot shows the Apple Calendar interface with four numbered steps indicating how to add a calendar from a URL:

1. Click 'New Calendar Subscription...' in the 'File' menu.
2. Enter the URL of the calendar in the 'Enter the URL of the calendar you want to subscribe to.' field: <https://outlook.office365.com/owa/calendar/d86192>.
3. Select 'Every day' from the 'Auto-refresh' dropdown menu.
4. Click the 'OK' button.

The 'Company Programme 2020 2021 (DE)' info window is shown, displaying the subscribed to URL and the selected refresh frequency.

